



## HUMAN FRONTIER SCIENCE PROGRAM

# Application guidelines for Long-Term and Cross-Disciplinary Fellowships Award Year 2019

**Fellowship initiation deadline: 9 August 2018**

at 1:00 p.m. Central European Summer Time (CEST)

By 9 August you must have *obtained a reference number*.

(ex: LT\_\_\_/2019-L for a Long-Term Fellowship application

or LT\_\_\_/2019-C for a Cross-Disciplinary Fellowship application).

**Fellowship submission deadline: 23 August 2018**

at 1:00 p.m. Central European Summer Time (CEST)

*Host supervisors and referees have until 23 August to register and submit their section. It is recommended that they do it earlier, since the applicant will only be able to submit the application once the host supervisor(s) and referees have submitted their sections.*

## Contact details

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E-mail: [fellow@hfsp.org](mailto:fellow@hfsp.org) Website: <http://www.hfsp.org>

Registration and submission via <https://extranet.hfsp.org>  
will be possible as of July 2018.

Applicants should read the guidelines carefully, in particular the eligibility criteria and the scientific objectives of the program. **If in doubt about the appropriateness of the research project or formal eligibility criteria you should consult the [Frequently Asked Questions \(FAQs\)](#) or contact the [Fellowship Office](#) prior to preparing an application.**

## I. OVERVIEW

The objective of the International Human Frontier Science Program Organization is to implement the Human Frontier Science Program ("the Program"). This Program aims to promote, through international cooperation, basic research focused on the elucidation of the sophisticated and complex mechanisms of living organisms and to make the fullest possible utilization of the research results for the benefit of all humankind.

HFSP offers 3-year postdoctoral fellowships to enable the most talented early career scientists, trained in the life sciences or in the physical sciences, to extend their scientific repertoire in laboratories abroad.

HFSP invites applications for its two international postdoctoral programs:

- **Long-Term Fellowships (LTF)** are for applicants with a PhD in a biological discipline who will broaden their expertise by proposing a project in the life sciences which is significantly different from their previous PhD or postdoctoral work. Applicants with a degree from outside the life sciences who already work in biology should consider applying for a Long-Term Fellowship.
- **Cross-Disciplinary Fellowships (CDF)** are for applicants with a PhD from outside the life sciences (e.g. in physics, chemistry, mathematics, engineering or computer sciences) who have not worked in a biological field before.

**The HFSP fellowship program strongly supports frontier, potentially transformative ('out-of-the-box') proposals and encourages applications for high-risk projects.** The projects should be interdisciplinary in nature and should challenge existing paradigms by using novel approaches and techniques. Scientifically, they should address an important problem or a barrier to progress in the field.

All applicants are expected to be exposed during the tenure of the award to new theories and methods which complement or build on their previous expertise. Candidates for a CDF should describe the biological techniques they will learn and how their specific skills will bear on the biological project they propose.

Proposals representing **standard or incremental approaches, obvious next steps in the field or for the host laboratory (routine projects)** are less likely to receive funding.

Research projects can range from biological functions at the molecular and cellular level up to the biological systems level, including cognitive functions. All levels of analysis are supported: studies on genes and individual molecules, intracellular networks, intercellular associations in tissues and organs, and networks underlying complex functions of entire organisms, populations, or ecosystems.

HFSP does not support:

- # **Routine projects** where the applicant's contribution is not intellectually challenging (e.g. high throughput technology or screens without investigating a fundamental biological problem);
- # **Applied research** in a clinical or pharmaceutical (translational) context, in engineering, biotechnology, or nanotechnology, that does not address a fundamental biological problem;
- # **Clinical and pharmaceutical research** related to a disease or to alleviate a medical condition, that only aims at developing methods of treatment and diagnosis, searching and testing potential drug candidates or drug targets, advanced trials of drugs under development;
- # **Environmental research** directly concerned with agricultural issues (e.g. crop yield, breeding, food quality), environmental problems (e.g. pollution, bioremediation, monitoring);
- # **Ecological projects** to discover new species or to monitor and survey protected habitats;
- # **Observational studies** unless they address a specific biological question (typically cellular or molecular).

## II. ELIGIBILITY CRITERIA

- 1) **A candidate who is not a national from one of the supporting countries** (see list below) may apply to work only in a research institution in one of the supporting countries.

**A candidate who is a national of one of the supporting countries** can apply to work in a research institution in any country.

*HFSP supporting countries: Australia, Austria, Belgium, Bulgaria, Canada, Croatia, Cyprus (EU part only), Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, India, Republic of Ireland, Italy, Japan, Republic of Korea, Latvia, Lithuania, Luxembourg, Malta, The Netherlands, New Zealand, Norway, Poland, Portugal, Romania, Singapore, Slovakia, Slovenia, Spain, Sweden, Switzerland, the United Kingdom and the United States of America.*

For those going to institutions that are classified as extraterritorial such as the EMBL, ICPT or ICGB, the country in which the laboratory is located will be considered the host country.

- 2) A **research doctorate (PhD)** or a doctoral-level degree comparable to a PhD with equivalent experience in basic research (e.g. a research based MD or medical PhD) must be conferred by the start of the fellowship. It is not required at the time of submission.  
By “**conferred degree**” we mean you have received your diploma for the degree. The “conferral date” is the date on the official PhD document.

### **If PhD awarded:**

- The date on which the doctoral degree was officially conferred will determine the cut off for the eligibility of a fellowship application.
- The degree must have been conferred in the 3 years prior to the submission deadline, i.e. **between 1 Sept. 2015 and 23 August 2018.**
- *Exceptions are possible only for post-PhD career interruptions such as illness, parental leave, providing full time care for an immediate family member, military or civil service. Unemployment and work outside science are not considered eligible interruption periods. Eligible interruption periods will not be counted, however the remaining duration must be less than 3 years.*

### **If PhD not yet awarded:**

- The PhD must be conferred by 31 December 2019 at the latest.
- The fellowship cannot start before the PhD is officially conferred.

- 3) Applicants **must have at least one lead author, full-length research paper** - either accepted for publication, in press or published - in an international peer-reviewed journal or [published on a pre-print server](#) such as bioRxiv **by 23 August 2018** in order to be eligible to apply. The applicant must either be the single author, first author or joint first author. In a joint first author paper the applicant does not have to be listed in the first place, but the equal contribution of the authors must be clearly stated in any case. In some cases the standard publication practice makes first authorship impossible (e.g. alphabetical listing of authors); these circumstances must be explained in the “Additional Comments” section of the application.

All papers must be written in English. Publications in other languages are not taken into account, nor are review articles or patents.

Electronic copies of lead author publications must be uploaded while preparing the application. They cannot be uploaded after the applicant has submitted.

Please be aware of the following grounds for ineligibility:

- 1) Applicants who started to work in the proposed host institution or host country prior to 1 April 2018 are not eligible.
- 2) Applicants who on 1 April 2019 (which is the earliest possible fellowship start date) have spent more than 12 months (consecutive or not) in the proposed host country are not eligible. **The combined duration of all research-related stays in the host country** (e.g. research positions, collaborations, internships, Master/PhD work, time spent either as a visiting scientist or as a technician, etc...) **is taken into account.**
- 3) Applicants who on 1 April 2019 have spent more than 12 months (consecutive or not) with their proposed host supervisor are not eligible, even in case the host supervisor relocated to another country.
- 4) Applicants cannot propose to return to an institution where they have worked in the past if they plan to pursue the same or a similar project.
- 5) Applicants cannot propose to work with:
  - former scientific collaborators;
  - former research supervisors;
  - any other scientist with whom the applicant has worked or published.
- 6) Applicants cannot propose to take up the HFSP fellowship in the country where they obtained their PhD, even if the applicant is not a national of that country.
- 7) Applications to move from one laboratory to another in the same country are not eligible.
- 8) A candidate cannot apply to go to the country of which he/she is a national, even if pre- or post-doctoral studies were completed abroad or the PhD was obtained in another country. Candidates with dual nationalities are allowed to apply to work in a research institution in one of the countries for which they have a dual nationality provided they have never lived or studied in this country or they have left this country during their early childhood. In such cases applicants need to contact the Fellowship Office and claim an exemption.
- 9) Applications to work in a for-profit research environment are not eligible.
- 10) An applicant cannot submit more than one HFSP fellowship application in a competition year.
- 11) Former Long-Term or Cross-Disciplinary Fellowship awardees cannot apply for a second HFSP fellowship.
- 12) Host supervisors can endorse only one application (LTF or CDF) per competition. The proposed host supervisor may, however, concurrently mentor HFSP fellows from previous award years, and/or be part of an HFSP Research Grant team (Program Grant or Young Investigator Grant).

***Applicants must contact the Fellowship Office prior to submitting their application if they want to claim an exemption to any of the above mentioned requirements or criteria for ineligibility.***

***Any exemption will need to be approved by the Fellowship Office prior to applying.***

### III. APPLICATION PROCESS

**Note:** Before submitting an application, please check with your proposed host institution as to whether it allows external funding.

There is one competition per year for HFSP fellowships. The deadline for password registration and initiation of the online application is **9 August 2018**.

The deadline for submitting applications is **23 August 2018** at 1.00 p.m. CEST.

Applications must be submitted via the HFSP website, which will open in **July 2018** at <https://extranet.hfsp.org>.

Only the online application form is required at the time of application, no further documents (acceptance of host institution, signatures, etc.) are requested or accepted at this stage.

Applicants may update their publication list via the HFSP website until **30 November 2018**.

### IV. REVIEW PROCESS

There are three steps in the review process: eligibility assessment, expert review, and evaluation by the entire review committee.

Please note that **we cannot provide feedback to unsuccessful applicants** due to the volume of applications that we receive.

#### Eligibility assessment

All proposals are screened for formal eligibility by HFSP staff. Again, if you want to claim an exemption from our general guidelines, you must contact the Fellowship Office prior to submitting your application. In addition to screening for formal eligibility, if there are concerns over the alignment of the proposed research with the scientific scope of the HFSP fellowship program, the application is reviewed by the three scientific directors of HFSP as well as several review committee members. Any application that does not meet the key requirements outlined in the guidelines will not be sent for expert review and the applicant will be informed.

#### Expert review

Eligible applications are evaluated by two review committee members who assign ratings based on the following criteria:

- **Excellence of the applicant:** the accomplishments and potential of the candidate relative to previous and current opportunities in terms of career stage and field of research; scientific leadership potential of the applicant based on their motivation, goals and achievements.
- **Excellence of the proposed research:** the training potential of the fellowship based on the scientific originality and innovative character of the research proposal; intellectual contribution of the applicant to the proposed research project; a clear departure from the previous research is viewed favourably.
- **Excellence of the host lab and environment:** the quality of the host and the host environment; access to infrastructure and collaborators; track record of the host supervisor, based on career stage.

HFSP does not impose a weighting among the individual selection criteria listed above. The reviewers determine the overall rating for each application based on the indicators listed on the next page.

## Review committee evaluation

The highest rated applications are discussed during a 3-day review committee meeting. The list of successful candidates is published on the HFSP website in early April. The application and selection process is confidential, and neither the discussions of applications during review nor the information in applications are released. Unsuccessful candidates can apply more than once, provided they still meet all eligibility criteria.

### Indicators used by review committee members:

<b><i>Excellence of the applicant</i></b>	
Outstanding	<ul style="list-style-type: none"> <li>• Exceptional productivity and impact from PhD work</li> <li>• Extremely supportive referee letters</li> <li>• Articulate and mature approach to career goals</li> </ul>
Excellent	<ul style="list-style-type: none"> <li>• Excellent productivity and strong impact from PhD work</li> <li>• Strongly supportive letters</li> <li>• Articulate and mature approach to career goals</li> </ul>
Accomplished	<ul style="list-style-type: none"> <li>• Good but not remarkable productivity</li> <li>• Supportive referee letters</li> <li>• Strong/reasonable approach to career goals</li> </ul>
Less competitive	<ul style="list-style-type: none"> <li>• Uncompetitive productivity</li> <li>• Moderately supportive or generic referee letters</li> <li>• Weak/unaddressed career goals with minimal or lack of planning</li> </ul>
<b><i>Excellence of the proposed research</i></b>	
Outstanding	<ul style="list-style-type: none"> <li>• Highly innovative, original, ground-breaking approach, some risk</li> <li>• For projects in an established field: challenges existing paradigms</li> <li>• Addresses an important new problem or a barrier to progress in an established field</li> <li>• Proposed and written by the applicant</li> <li>• Significant departure from previous research</li> </ul>
Excellent	<ul style="list-style-type: none"> <li>• Likely to yield important results, novel approach</li> <li>• Somewhat of a host lab project</li> <li>• Moderate degree of change in research direction</li> </ul>
Accomplished	<ul style="list-style-type: none"> <li>• Routine/incremental approach but quality science, little innovation</li> <li>• Poorly articulated project/largely a host lab project</li> <li>• Minimal change in direction</li> </ul>
Less competitive	<ul style="list-style-type: none"> <li>• Routine science, uninteresting problem/scientifically flawed</li> <li>• Entirely a host lab project</li> <li>• Minimal change in direction</li> </ul>
<b><i>Excellence of the host lab and environment</i></b>	
Outstanding	<ul style="list-style-type: none"> <li>• Stellar established lab/new lab with outstanding promise</li> <li>• Excellent infrastructure and collaborators</li> <li>• Strongly enthusiastic host letter of support, likely strong mentorship</li> </ul>
Excellent	<ul style="list-style-type: none"> <li>• Excellent established lab/new lab with clear promise</li> <li>• Excellent/appropriate infrastructure and strong collaborators</li> <li>• Strong host letter of support, likely strong mentorship</li> </ul>
Accomplished	<ul style="list-style-type: none"> <li>• Very good lab, strong scientific output</li> <li>• Adequate infrastructure and necessary collaborations in place</li> <li>• Strong to moderate host letter of support, some mentorship</li> </ul>
Less competitive	<ul style="list-style-type: none"> <li>• Not internationally competitive/insufficiently established new lab</li> <li>• Inadequate infrastructure, lack of required collaborators</li> <li>• Generic/unenthusiastic host letter of support, little mentorship</li> </ul>

## V. AWARD CONDITIONS AND FINANCIAL SUPPORT

The HFSP postdoctoral fellowship can be held for up to 3 years, with no possibility for renewal. Fellows may interrupt HFSP support after the second year, for up to two years, while continuing postdoctoral work funded through other sources. Fellows can either use the third fellowship year to continue work in the host laboratory, to return to their home country, or to move to another HFSP member country. In all cases, HFSP fellows are eligible to apply for the [HFSP Career Development Award \(CDA\)](#). The CDA award provides start-up funds of 300,000 USD over three years to initiate an independent laboratory, and may be taken up at the end of the fellowship.

Fellows cannot concurrently hold a LTF or CDF and another paid fellowship or employment position (i.e. salary support) from another organization. The host institution is allowed to supplement the awardee's salary and/or research and travel costs. HFSPO fellows must devote themselves entirely to their research project in the host institution and may not engage in any other paid activity without the agreement of HFSPO.

Fellows must begin their fellowship between **1 April 2019** and **1 January 2020**. At the start of the fellowship, the fellow must have been working for less than 12 full months in the host institution/host country. The PhD must have been conferred when the fellowship is activated.

Generally it is not possible to change the host supervisor, the research project, or to transfer the fellowship to another institution (with the exception of the third year of the fellowship). Any unauthorized change will lead to the immediate termination of the award. Fellowship applications are assessed based on both the proposed research project as well as the proposed host laboratory. Only under exceptional circumstances may changes be made after the award has been offered, pending re-evaluation by the HFSPO Secretariat and/or the Review Committee. Fellows who are planning to change or transfer the fellowship have to contact the Fellowship Office before making any decision.

### **Award management**

The preferred administrative approach for the fellowship funds is via an institutional account that is managed by the pay roll office of the host institution. Fellows may be allowed to manage their funds through a private bank account only if an institutional management of the fellowship funds is problematic.

HFSP fellowships do not provide additional funds beyond the stated allowances, and thus do not cover health insurance costs or other benefits. If required, the host institution may designate the HFSP fellowship living allowance as the fellows' gross salary and thus establish an institutional employment contract which allows deductions for social security or health insurance premiums. The host may supplement the fellowship to match the salary level required by the institution.

As a not for profit organization, HFSPO is not in the position to compensate host institutions for administering the fellowship. Institutional overheads, bench fees or indirect costs cannot be deducted from any of the fellowship allowances.

HFSPO has supported fellows from over 60 different nationalities working in over 20 different host countries, and it is not possible to stay abreast of changes in taxation laws in all these countries. The Fellowship Office is not able to answer any questions regarding tax liability; **each fellow is responsible for determining his/her own tax liability status in the host/home countries** by contacting the appropriate authorities.

## **Fellowship allowances**

### **Living allowance**

The living allowance represents a subsistence allowance and is meant to cover the cost of living expenses during the fellowship. The value of the allowance is based on the country in which the fellowship is carried out. Should the fellow repatriate to the home country or transfer the fellowship to another HFSP member country in the final year of the fellowship, the rate of the new country will be applied.

### **Child allowance**

HFSP fellows with children are entitled to receive an annual child allowance. The allowance is paid per child and corresponds to about 10% of the first year living allowance. Should the fellow receive a child allowance from another source, this amount will be deducted from the HFSP child allowance.

### **Parental leave allowance**

HFSP fellows may apply for up to 3 months of paid parental leave during the course of their fellowship. The parental leave must be initiated within 6 months of the birth of the child. The leave only applies for children born during the period of the fellowship. The fellowship will be extended for the same duration as the parental leave.

Paid parental leave cannot be granted during a deferral period. If both parents are HFSP fellows, each parent is entitled to receive up to 3 months paid parental leave during the course of the fellowship. Additional time necessary for child care beyond the 3 months paid leave will count as an interruption of the fellowship (without HFSP support).

Fellows should inform the Fellowship Office and their host supervisors/host institutions of their intention of taking a parental leave prior to the interruption.

### **Research and travel allowance**

The research and travel allowance is intended as a small grant to the fellow. This part of the stipend should be administered preferably as an institutional expense account. Fellows are accountable regarding the use of this allowance; any unspent funds must be returned to HFSP.

The funds may be used to attend scientific meetings and for travel costs associated with working with collaborators in different institutions. Travel expenses should be reimbursed on accrued costs and not on per diem rates.

The allowance may also be used to purchase a computer, research equipment, supplies and other items required by the fellow for the research project. Any research equipment purchased using the research and travel funds remains the property of the host institution at the end of the fellowship, however fellows may keep equipment at the discretion of the host supervisor.

The funds do not need to be spent in the award year; all unused funds are automatically carried over to the following year. A negative balance can also be carried over.

Expenses paid out of the research and travel allowance are only allowed while the fellowship is active, and not before the award is activated or during a deferral period. The only exceptions are for expenses in relation to an HFSP awardee meeting when this takes place during a deferral period, or expenses incurred during a no-cost extension at the end of a fellowship.

## Relocation allowance

The relocation allowance is a fixed amount that serves as a contribution towards the costs of moving the fellow and his/her family members to and from the host country. The funds can be used, for example, to pay for flight tickets, to ship personal belongings, as a security deposit to rent an apartment, etc.

Once a fellow requests and qualifies for the relocation allowance, it is paid to the fellow in full and no receipts are required. The host organization cannot deduct fees from the allowance, and it does not have to be accounted for in a financial report.

Fellows are eligible for the allowance under the following circumstances:

- Move to the host laboratory at the start of the fellowship: fellows qualify to receive the relocation allowance only if they move to the host institution no more than 3 months prior to the date the fellowship is activated.
- Repatriation or move to another HFSP member country in the third year.
- Move after the termination of the fellowship: fellows who remain at the host institution after the completion of the fellowship have six months in which they may request the relocation allowance. The allowance must be requested by the fellow when submitting the final scientific and financial reports. The Fellowship Office will pay the relocation allowance only after both reports have been approved.

The relocation allowance is only granted if the fellow does not receive other funds to cover the expenses described above. The fellow is required to formally state that this condition is fulfilled before receiving the relocation allowance.

## 2019 Relocation allowance (in USD)

FROM:	TO:							
	West USA/Canada	East USA/Canada	Europe	Middle-East	Asia	Oceania	Africa	Central & South America
West USA/Canada	1,500	1,500	3,000	3,000	2,000	2,000	2,000	1,500
East USA/Canada	1,500	1,500	2,000	2,000	2,500	2,500	1,500	1,500
Europe	3,000	2,000	1,000	1,000	4,000	4,000	1,000	3,000
Middle-East	3,000	2,000	1,000	●	3,800	3,800	1,600	3,000
Asia	2,000	2,500	4,000	3,800	1,500	2,200	3,000	2,500
Oceania	2,000	2,500	4,000	3,800	2,200	1,500	4,000	2,000
Africa	2,000	1,500	1,000	1,600	3,000	4,000	●	3,000
Central and South America	1,500	1,500	3,000	3,000	2,500	2,000	3,000	●

- Relocation allowances from/to other areas will be calculated on a case-by-case basis.

Fellows, their spouses/partners and their children are all eligible to receive the relocation allowance according to the following calculation:

Spouse/partner: same allowance  
 Child 2-12 years: 50% of allowance  
 Child under 2 years: 10% of allowance

## 2019 Living, research & travel and child allowances (in local currency)

Country	Curr.	Living Year 1	Living Year 2	Living Year 3	Annual research and travel allowance	Annual child allowance (per child)
Argentina	ARS	354,000	372,000	387,000	54,000	35,400
Australia	AUD	64,800	67,800	70,800	7,500	6,480
Austria	EUR	41,700	43,620	45,540	4,500	4,140
Belgium	EUR	41,700	43,620	45,540	4,500	4,140
Brazil	BRL	90,000	94,200	98,400	14,160	9,000
Canada	CAD	49,800	52,320	54,720	6,000	5,820
Chile	CLP	15,000,000	15,750,000	16,500,000	2,613,600	2,532,000
China	CNY	220,200	225,000	229,800	45,600	22,020
Denmark	DKK	370,440	387,600	404,880	42,720	37,044
Finland	EUR	49,200	51,540	53,880	4,500	6,000
France	EUR	40,200	42,000	43,800	4,500	4,200
Germany	EUR	40,200	42,000	43,800	4,500	4,200
Greece	EUR	30,300	31,680	33,000	4,500	3,060
Hungary	HUF	6,048,000	6,324,000	6,601,200	680,400	604,800
India	INR	1,368,000	1,431,000	1,494,000	220,500	136,800
Ireland	EUR	42,360	44,340	46,320	4,500	4,236
Israel	ILS	154,320	161,400	168,480	24,720	15,420
Italy	EUR	36,000	37,560	39,120	4,500	3,600
Japan	JPY	6,431,520	6,732,900	7,034,160	642,000	624,000
Korea	KRW	33,000,000	34,500,000	36,000,000	5,580,000	3,300,000
Luxembourg	EUR	41,760	43,680	45,600	4,500	4,176
Mexico	MXN	289,800	303,000	316,200	54,000	28,980
The Netherlands	EUR	41,700	43,620	45,540	4,500	4,140
New Zealand	NZD	78,600	82,800	86,400	9,000	7,860
Norway	NOK	402,000	420,000	438,000	46,500	40,200
Poland	PLN	103,740	108,480	113,160	20,160	10,380
Portugal	EUR	29,400	30,720	32,040	4,500	2,940
Singapore	SGD	65,100	67,500	70,200	6,840	6,540
Spain	EUR	34,200	35,760	37,320	4,500	3,420
Sweden	SEK	457,200	478,800	500,160	52,500	45,720
Switzerland	CHF	76,800	80,400	84,000	6,744	7,680
UK	GBP	27,000	28,260	29,520	3,000	2,700
USA	USD	46,800	48,720	50,700	4,920	4,680

The HFSPO reserves the right to review the fellowship stipend levels.

Please contact the Fellowship Office for information concerning the amounts of allowances in other countries.

## VI. PUBLICATION AND INTELLECTUAL PROPERTY RIGHTS

Results of research funded by HFSPPO must be published in internationally recognized scientific journals and/or on pre-print servers. **An acknowledgement of support by the Human Frontier Science Program Organization** must be included in any publication resulting from work carried out under the fellowship, including abstracts presented at conferences (e.g. “The work of Dr. “Fellow” was supported by a postdoctoral fellowship from the Human Frontier Science Program Organization”).

Awardees are free to choose to make their article open-access by 1) publishing in an open-access journal, 2) posting to an online repository, or 3) paying an open access fee to a hybrid journal. More details on HFSPPO’s open access policy is available at <http://www.hfsp.org/funding/open-access-policy>

The assignment of intellectual and industrial property rights generated from research conducted under HFSPPO will be determined by the parties’ concerned (researchers, their research organizations or institutions) on a case-by-case basis. HFSPPO will not assert any claim to intellectual and industrial property rights. When a collaborative program is conducted between laboratories in different countries, agreement on the ownership of such rights, or on the distribution of income derived from them, will be negotiated between the collaborating laboratories/institutions. HFSPPO will not claim any intellectual or commercial property rights that may be generated through the research it sponsors, nor will it become involved in any disputes which may arise about the ownership of such rights.

## VII. BIOETHICAL CONSIDERATIONS

HFSPPO requires that the awardee(s) observe the highest ethical standards in conducting all research sponsored by the Organization. In accepting an award from HFSPPO, awardees and host supervisors agree to conform strictly to the codes of practice, regulations and laws which govern the ethical conduct of scientific research in the host laboratory/institution and are responsible if any of these regulations are infringed. The awardee and host supervisor agree to only undertake joint research with scientists in countries with experimental procedures which are acceptable to the awardees’ host laboratory/institution.

## VIII. LIABILITY FOR DAMAGE

HFSPPO will assume no responsibility for any damage or injury to awardees in connection with research conducted under the HFSP Long-Term or Cross-Disciplinary Fellowship. In accepting a fellowship award from HFSPPO, awardees release HFSPPO of all liability for any damage or injuries which may occur while carrying out the funded research project.

## IX. SCIENTIFIC MISCONDUCT RELATED TO FELLOWSHIP APPLICATIONS

Scientific misconduct means data fabrication, falsification, plagiarism, or any other practice that seriously deviates from those commonly accepted within the scientific community in research proposals submitted to HFSPPO.

We expect that applicants will adhere to the most stringent international criteria of appropriate scientific conduct. More details on HFSPPO’s policy on scientific misconduct is available at <http://www.hfsp.org/funding/scientific-misconduct-policy> .

## X. PROTECTION OF PERSONAL DATA

### **Use of private data of HFSP applicants and awardees**

HFSP is committed to safeguarding your personal information in accordance with the Directive 95/46/EC of the European Parliament and of the European Council of 24 October 1995 on the protection of individuals with regard to the processing of personal data and on the free movement of such data.

The [HFSP Privacy Policy](#) explains how, and on what legal basis, we collect, store, and use personal information about you as an applicant for the HFSP Fellowship program or as any other person that interacts with our Organization.

The HFSP Privacy Policy also explains how we collect, store and use personal information in connection with HFSP awards.

### **Use of private data in your research**

In case your HFSP funded research project involves the collection/processing of sensitive personal data (e.g.: health, sexual lifestyle, ethnicity, political opinion, religious or philosophical conviction, etc.) or genetic information, please justify the need for their collection, discuss the possible ethical implications and how you will address them in the appropriate section of the HFSP Fellowship proposal.

In case your research involves observation of participants, please state whether any video or photo will be used publicly and describe the methods you will use to guarantee the privacy of the participants, including the informed consent provisions (if applicable). In case you are planning to use existing data, please specify if these originate from any available sources, and whether the use of the data has been authorized for secondary use (by the primary owner of the data who must also confirm that the informed consent included the possibility of a secondary use of data).