



HFSPO BYLAWS

SECTION C: Council of Scientists

Membership

1. Membership of the Council of Scientists is set out in Article 16 of the Statutes.
2. Each HFSPO Member nominates one member of the Council of Scientists.
3. Curriculum vitae of nominees are forwarded to the Secretariat which then seeks Council members' advice on whether to forward the nomination to the Board. It is recommended that the Secretariat be also consulted early in order to ensure that nominations for membership the Council of Scientists ensures coverage of the broad range of HFSPO scientific programs, maintains HFSPO's scientific reputation, and helps achieve gender balance.
4. The term of appointment will be for two years, renewable once by the HFSPO Member for a further two years.
5. The Board of Trustees approves nominations to the Council of Scientists.
6. During their tenure on the Council of Scientists, members are not permitted to apply for HFSP Research Grants nor to act as host supervisors for HFSP Fellowship applicants to avoid real and perceived conflicts of interest.
7. Members of the Council of Scientists are unable to delegate their membership to an alternate.

Terms of Reference

The role of the Council of Scientists is to:

1. advise the Board of Trustees on whether HFSPO is fulfilling its scientific mission,
2. advise on whether the current programs are appropriate for fulfilling the aims of HFSPO,
3. advise the Board of Trustees regarding the peer review and selection process for awards,
4. advise on the introduction of new programs or the modification or termination of existing ones,
5. review nominations for the HFSP Nakasone Award and make a recommendation to the Board of Trustees,

6. advise the Board of Trustees on the scientific capacity of countries applying or having the potential to apply for membership of HFSPPO,
7. provide recommendations to the Board of Trustees on the appointment and dismissal of members of the Council of Scientists, and
8. provide advice to the Board of Trustees on the appointment and dismissal of the Secretary-General.

Mode of Operation

1. The Chair will convene a regular meeting once a year and may convene extraordinary meetings, if necessary. Members must be given written notification to attend the meeting by email, mail, fax or other means at least thirty days in advance.
2. For quorum, a meeting of the Council of Scientists requires the attendance of two-thirds of the membership of the Council of Scientists. Any decisions by vote at the meeting will require a two-thirds majority of those present.
3. The Secretary-General attends the meeting as an observer.
4. A Trustee may attend the meeting as an observer.
5. The HFSPPO Secretariat will support meetings of the Council of Scientists with material and information as required by the Chair of the Council of Scientists, and will ensure that minutes are taken.
6. Members of the Council of Scientists shall not be paid an honorarium.

Date of Board approval: 12 July 2018