HFSPO BYLAWS

SECTION E: Recommendation Committee

Membership

1. The Recommendation Committee reports to the Board of Trustees to allow the Board of Trustees to decide on the funding of awards following completion of the peer review process.
2. The membership of the Recommendation Committee comprises the Chair and Vice-Chair of the Council of Scientists, the Chairs of the Review Committees for Research Grants, Fellowships and Career Development Awards, and the Council of Scientists' observers on Review Committees.
3. The Chair of the Council of Scientists shall be the Chair of the Recommendation Committee. The Chair shall not normally be a member of any Review Committee or of the Selection Committee in that year.

Terms of Reference

The Recommendation Committee shall:

1. receive the recommendations of all peer review committees,
2. review the suggested distribution of the funds among the various programs and if necessary propose changes based on the Review Committees' recommendations and the funds available. In that task, the Recommendation Committee will be provided with statistical information about the applications and awards and with the short summary of the discussions,
3. provide its recommendations for funding of awards in writing to the Board of Trustees, with an analysis including statistics and historical trends, and
4. provide a written report for the annual meeting of the Council of Scientists.

Mode of operation

Normally, discussion and approval will occur by email, but a teleconference will be organized, if requested.

Date of Board approval: 17 March 2016

Signed:

Date: May 17, 2018