



International
**Human Frontier
Science Program**
Organization

HFSP BYLAWS

SECTION M: Electronic Voting

1. The Secretary-General will seek the President's approval for the electronic vote.
2. The document for voting should describe the aim of the vote and provide appropriate background information.
3. The document for voting will be distributed to the members of Board of Trustees and accompanied by a voting sheet which lays out the options for voting (such as approve, do not approve, abstain, opportunity to comment, as relevant) and states the deadline for voting and the address for return of the vote.
4. A quorum will be taken as 2/3 of the Board returning the voting document¹.
5. The Secretary-General will ensure that the votes and comments provided are recorded. The voting will be verified independently by the Deputy Secretary-General.
6. The voting record will then be sent to the President for signing. On signing, the minute becomes formal and the Board decisions take effect.
7. The minute will be sent to all Trustees.

Date of Board approval: 31-03-2021

Signed:

Date:

2021年4月16日

Shigekazu Nagata

Dr. Shigekazu Nagata, President HFSP